



PRIVACY POLICY

POLICY STATEMENT

SVPI is committed to safeguarding personal privacy. It recognizes that individuals have a right to control how their personal information is collected and used. Providing personal information is an act of trust and it is taken seriously. Unless given consent to do otherwise, SVPI will only collect and use personal information as set out below.

1. Collecting personal information:

SVPI will not collect or monitor any personal information about an individual without their consent. The only personal information collected is what has been provided voluntarily.

2. Use of tracking technologies:

SVPI uses tracking technologies such as cookies or web beacons to make use of the website and services as convenient as possible. Cookies are pieces of information that a website transfers to a computer's hard disk for record-keeping purposes. Most web browsers are set to accept tracking technologies such as cookies or web

beacons. These tracking technologies do not themselves personally identify users, although they do identify a user's browser.

3. Using and disclosing your personal information:

Personal Information will be used for the following primary purpose:

- To render services related to SVPI's activities such as program updates and outcomes.
- For the purpose described above, information may be shared with our sister organisation Student Volunteer Placements International Inc. either in Australia or overseas. Also, in order to operate the web site or deliver a service, personal information may also be shared with a service provider.

4. Contact by SVPI:

SVPI may contact individuals using the information, which was provided by them in order to:

- Provide information about fundraising campaigns, programs and projects we are undertaking.
- To send newsletters and updates.

5. Individual's right of access:

Individuals have the right to review the information that may be recorded in SVPI's database. Information may be reviewed by contacting SVPI (info@svpi.org.au)

6. SVPI and links to other websites:

SVPI provides links to websites outside of SVPI site. These linked sites are not under the control of our organisation, and SVPI is not responsible for the conduct of companies linked neither to SVPI website nor for the performance or otherwise of any content and/or software contained in such external websites.

ROLES & RESPONSIBILITIES

All individuals working for SVPI, whether paid or volunteer, will adhere to this policy and are responsible for ensuring their actions are in line with this policy. Such individuals are also responsible for notifying the board if they believe this policy is not being followed.

POLICY REVIEW

This policy will be reviewed every two years, or more frequently as appropriate.

FURTHER ASSISTANCE

Representatives who have questions or concerns or require further information in relation to these policies and procedures should contact members of the board or the program supervisor, or where that is not practicable the President of SVPI.

POLICY PREPARED BY:



Neville Neal, President

Date: 01/03/2013

RATIFIED BY:



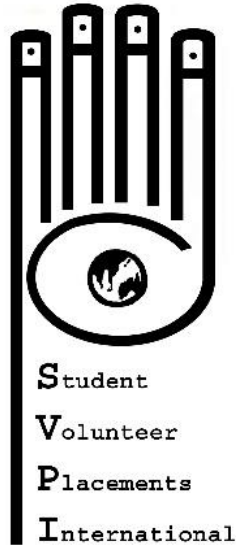
Neville Neal, President

Date: 01/03/2013



Benita Morris, Vice President

Date: 01/03/2013



Partner statement:

Children's Welfare Organization of Nepal (Nepal) (SVPI Nepal) agrees to abide by the principles of this policy and to work constructively to achieve the objectives stated in this policy. SVPI Nepal also undertakes to adhere to local laws and to be proactive in ensuring that no funds are made available to listed terrorist organisations or made available to a person/s that may misuse funds to either directly or indirectly support a terrorist act.

Keshab Khanal

President Children's Welfare Organization of Nepal

Date: 10/12/2013

